



Volunteer Cadet Corps

Portsmouth Division
Royal Marines Cadets
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RMVCC(P)/16/Trg/SC

14 Jul 16

See Distribution

EX WIGHT LION (SUMMER CAMP 2016) – MOVEMENT ORDER

References:

- A. RMVCC(P)/16/Trg/SC Administration Instruction dated 27 Jun 16
- B. Summer Camp Trg Prog v4 dated 14 Jul 16
- C. DBR/Def Sy/04/04/06 dated 28 Jun 16
- D. VCRs dated 1 Jan 16

Introduction

1. Por Div RMC will mobilise to their annual Summer Camp at Jersey Camp, Newtown, Isle of Wight from Fri 29 Jul to Sun 7 Aug 2016.
2. This movement order details the arrangements for transporting relevant pers and eqpt to and from Camp. It does not include arrangements for those staff making their own way to and from Camp; separate arrangements are to be made via 2IC.

Outline Arrangements

3. There are four principal parties for moving the Div to Jersey Camp:

Ser (a)	Party (b)	Travel Date (c)	Dress (d)	Command (d)	Comments (e)
1	Adv Party	Fri 29 Jul 2016	5B	WO2 S Scott RMC	Nominated cdts and staff
2	Main Party Out	Sat 30 Jul 2016	5A	WO2 L Colpitts RMC	All other cdts and staff excl individual travellers
3	Main Party Back	Sun 7 Aug 2016	5A	WO2 L Colpitts RMC	
4	Rear Party	Sun 7 Aug 2016	5B	WO2 S Scott RMC	Nominated cdts and staff

Detailed Arrangements

4. **Advance Party.** The arrangements are:

- a. **Loading.** The Adv Party (plus any other snr cdts who wish to volunteer) are to muster at 185 Bldg on Thu 28 Jul 2016 at 1830 (Dress 5B) to assist with collecting all tpt and eqpt, and loading eqpt onto the tpt. Estimated dismissal time is 2030. All camp eqpt is to be loaded except wpns, ammo, pyrotechnics, frozen food and freezers.



The aim of the VCC is to provide opportunities for young persons to develop into responsible, dependable and useful members of society, to promote self-discipline and comradeship, and to teach the basic principles of leadership in preparation for adult life. The VCC, formed in 1901 and sponsored by the Royal Navy, recruits boys and girls between the ages of 10 and 17 who can then serve until 18. The VCC has units in Portsmouth, Plymouth, Fareham, Gosport and Lympstone.

Commanding Officer:
Registered Charity:

Lieutenant Colonel Terry Wing RMC
1146419

b. **Journey to Camp.** The following applies:

- (1) **Muster.** The Adv Party (incl nominated cdt) is to muster at 185 Bldg on Fri 29 Jul 2016 at 0800.
- (2) **Depart.** Once the final secure stores (excl wpns) and food are loaded a pre-move briefing will be held by QM and 2IC, and then the party will dep at approx 1000 for the loW Ferry Terminal near Gunwharf. Veh drivers are to ensure they have been given their ferry tickets by 2IC or QM and have other drivers' and veh comds' mobile telephone numbers before leaving EXC.
- (3) **Equipment.** Adv Party pers are to wear Dress 5B, bring a packed lunch and carry all their personal kit (this may be brought down to 185 Bldg the previous night is required).
- (4) **Ammo Collection.** Ammo (5.56 and .22) will be collected from EXC Magazine at 0900 by WO2 G Langworthy RM, WO2 D Wood and CSgt J Coomber (RV at Magazine at 0845).
- (5) **Attendees.** Pers nominated for the Adv Party are as the Camp 2016 Attendees List available on the notice board at 158 Bldg of the Summer Camp page on the website. OC Adv Party is to carry out a full nominal roll check before departure.
- (6) **Vehicles.** All vehs should be collected, first paraded and made ready the previous night. Keys are to be kept with QM at EXC and collected in the morning. Once the veh carrying the ammo is loaded it is to be escorted by its escort at all times, have all documentation kept in the veh and not be left unattended. The OOM and pers allocation is (first named pax is Veh Comd):

Ser (a)	Veh Desc (b)	Veh No (c)	Driver (d)	Passengers (e)	Stores (f)	Comments (g)
1	7.5t Truck VRN tba	T1	LCpl K A Morrison AAC	LCpl K Morrison AAC Mne L Jones RM	All other eqpt	25 x M16 6 x Air
2	Van Stores VCC PA04VBE	V1	WO2 D Wood	WO2 S Scott CPO A Browne	Ammo and luggage	Carry ammo docs
3	Mini Bus Green GX55EFF	M1	WO2 L Richer	Lt Col T Wing Mrs C Spratt Cdt WO1 A Wood Cdt CSgt D Reed Cdt Sgt C Roberts Cdt Sgt S Whitford Cdt Sgt J Stephen Cdt Cpl L Crossland	Excess luggage	Ammo escort
4	Van Stores EXC VRN tba	V2	NA N Lauder RN	Capt C Spratt CSgt W Littlejohn	Frozen food & office eqpt	

- (7) **Ferry.** Upon arrival at the Portsmouth loW Ferry Terminal veh drivers are to show their tickets and occupy a queue lane as directed. Pers may use the terminal coffee shop whilst waiting although at least two adults must stay with each veh for security purposes. Pers are to watch for traffic movements when walking around the terminal, and are not to board the ferry on foot. Pers are to be ready to return to their vehs once requested by ferry staff ready to drive onto the ferry. Once on the ferry pers are free to move towards the passenger cabin except for the veh carrying ammo which is to have at least two adults inside and be secured at all times. It is recommended that pers eat their packed lunch whilst on the ferry. Those pers who need sea or travel sickness tablets are to be responsible for their own medication. Scheduled ferry dep time is 1100.
- (8) **Road Journey.** During the journey to the Portsmouth loW Ferry Terminal and from the Fishbourne loW Ferry Terminal to Jersey Camp the veh OOM is to be maintained. If a problem occurs to one veh it is to pull over at the earliest safe location and all other vehs are to pull over if safe to do so. All vehs are to drive with headlights on to indicate they are driving in a convoy.
- (9) **Arrival at Camp.** Upon arrival at Jersey Camp, QM will oversee the march in routine. Ammo is to be made secure first. Stores will be unloaded as directed and then personal luggage will be off-loaded and taken to accn as directed.

5. **Main Party Out.** The arrangements are:

a. **Muster.** The Main Party is to muster at Portsmouth IoW Ferry Terminal on Sat 30 Jul 2016 at 1245 and wait outside the main ticket office (NCOs and staff are to take charge). Veh drivers are to muster at EXC earlier (see below) and then proceed to the ferry terminal to meet up with the Main Party. Veh drivers are to ensure they have obtained their ferry tickets from the 2IC or QM before Fri 29 Jul 16. The dress for the main party is 5A (ie: collar and tie) and all pers are to bring a packed lunch for consumption on the ferry. Anyone not mustering in time to board the ferry (bearing in mind that boarding may commence up to 20 mins before departure) will miss Camp.

b. **Luggage.** At the muster OC Main Party will conduct a nominal roll and arrange for large items of luggage (eg: suitcases and bergens) to be checked in except for those pers who are booked to travel in the minibuses who must carry their luggage with them. Smaller items (eg: day sacks) may be carried on to the ferry. All items of luggage are to be labelled with the name, rank and number.

c. **Medication.** Pers taking medication to Camp are to hand it in to the OC Main Party as per Ref A. If sea or travel sickness tablets are required for the journey these may be kept by individuals.

d. **Attendees.** Unless other arrangements have been made all pers not on the Adv Party are in the Main Party. Anyone unsure is to check the name list on the Summer Camp webpage. Only staff listed below are to muster at EXC; all other Main Party pers are to muster at the IoW ferry terminal.

e. **Vehicles.** All vehs should be collected, first paraded and made ready on Thu 28 Jul 2016. Keys are to be kept with QM at EXC and collected at approx 1145 on Sat 30 Jul 16 from the Guardroom along with the wpns noted below. Once the veh carrying the wpns is loaded it is to be escorted by its escort veh at all times and not left unattended. Wpn docs are to be kept in this veh at all times during the journey. The OOM and pers allocation for vehs is (first named passenger is Veh Comd):

Ser (a)	Veh Desc (b)	Veh No (c)	Driver (d)	Passengers (e)	Stores (f)	Comments (g)
1	Mini Bus EXC VRN tba	M2	WO2 G Langworthy RM	WO1 S Beams RM and 14 pers for ferry	Nil	Incl pax luggage
2	Mini Bus RMBS RX15AUU	M3	BdSgt C Walsh RM	Sgt A Mills and 7 pers for ferry	Wpns	2 x AAC A2 29 x VCC L98 6 x VCC .22
3	Mini Bus White BD07FAU	M4	CSgt L McIntosh	16 pers for ferry	Nil	Wpn Escort and pax luggage

f. **Ferry.** Upon arrival at the Portsmouth IoW Ferry Terminal (eta 1230) veh drivers (as above) are to show their tickets and occupy a queue lane as directed. Adult pers may use the terminal coffee shop whilst waiting although at least two adults must stay with each veh for security purposes. Cdts may use the toilet facilities but must move around in pairs. Pers are to watch for traffic movements when walking around the terminal, and are not to board the ferry until instructed. Pers are to be ready to return to their vehs once requested by ferry staff ready to drive onto the ferry. Once on the ferry pers are free to move towards the passenger cabin except for the veh carrying ammunition which is to have at least two adults inside and be secured at all times. It is recommended that pers eat their packed lunch whilst on the ferry. Those pers who need sea or travel sickness tablets are to be responsible for their own medication. Cdts' behaviour on the ferry is to be exemplary, worthy of being a Royal Marines Cadet. Ferry scheduled departure time is 1330.

g. **Boarding and Alighting the Ferry.** Some cdts may need to board the ferry as veh passengers whilst others will join as foot passengers. OC Main Party will designate names on the day. Those boarding and alighting as foot passengers will be moved in an orderly manner supervised by non-veh staff along the designated walk-ways in each terminal. Upon arrival at Fishbourne foot and veh passengers will fall in half-way up the car park so a nominal roll can be called and luggage collected from the ferry company, and ready to board the coach (Southern Vectis) to Jersey Camp.

h. **Road Journey.** During the journey to the Portsmouth IoW Ferry Terminal and from the Fishbourne IoW Ferry Terminal to Jersey Camp the veh OOM is to be maintained (the coach is to follow the two mini buses from the terminal to the Camp). If a problem occurs to one veh it is to pull over at the earliest safe location and the other veh is to pull over if safe to do so. In the event of a problem with one of the mini buses the coach is not to pull over and should continue its journey to Camp. All vehs are to drive with headlights on to indicate they are driving in a convoy.

- i. **Arrival at Camp.** Upon arrival at Jersey Camp, QM will oversee the march in routine. Ammo is to be made secure first and all luggage removed from the coach which is then to be thoroughly cleaned and checked as clear of luggage before it is allowed to depart empty. Pers and their luggage will then be taken to their accn.
6. **Main Party Back.** For the return journey pers (excl Rear Party) will be taken by coach and mini bus (same drivers and passengers) to the Fishbourne loW Ferry Terminal where upon luggage will be checked in for the crossing to Portsmouth (dep at 1200). The coach is to be thoroughly cleaned and checked before it is allowed to depart. Those pers not in mini buses will be escorted onto the ferry by adult staff in a safe and orderly manner. Pers will be allowed to visit the passenger cabin and consume their packed lunch (to be collected before departing Camp) except the ammo veh which is to be occupied by at least two adults at all times. Upon arrival, pers will be walked or driven off the ferry and mustered by the ticket office ready to collect luggage. Only once all pers and luggage is accounted for will cdt's be dismissed; if any luggage is missing the OC Main Party must be informed immediately. Parents/guardians waiting for their cdt's should do so in the car park just outside the terminal. If the ferry is delayed a message will be placed on the Div's Facebook page. Veh will drive to EXC to return wpns and empty, clean, re-fuel and return vehs.
 7. **Rear Party.** Once the QM has successfully handed Jersey Camp back to SERFCA staff, the Rear Party will ensure all stores are loaded (inc any leftover ammo) and depart at around 1145 and drive to Fishbourne loW Ferry Terminal (dep at 1300). The same orders such as veh pers, OOM, escort and Actions On for the outward journey as Adv Party will apply. Upon arrival at Portsmouth all vehs will drive in the same OOM to EXC whereupon excess ammo will be immediately returned, stores returned, and vehs cleaned, refueled and returned ready for a final confirmatory de-brief with the 2IC before dismissal.

Safety

8. All pers are to ensure they follow standard rules and common sense to ensure personal safety when in the vicinity of vehs and moving about on the ferry. Cdt's are to move around in no less than threes on the ferry and to keep away from the railings if going out on to the open decks. Adult staff are to ensure suitable roving supervision is in place during the ferry journey.
9. The emergency RV point (ERV) on the ferry is the main coffee shop (if the ferry has two then the one of the lower passenger deck is the ERV).
10. Passengers in vehs are to ensure seatbelts are done up at all times when the veh is not parked.
11. Cdt's are not to wander off or leave either ferry terminal unless permission from OC Main Party or OC Adv/Rear Party has been given.

Actions On

12. In the event of an emergency:
 - a. **Ferry Disruption.** In the event of any problems with the ferries the OC of the relevant party is to make contact with Wightlink management via the on-site staff and receive a sitrep. The OC is then to contact 2IC to forward that sitrep. Cdt's are to be kept on vehs or in a safe place (eg: waiting room) whilst waiting to board a ferry if there is a significant delay to boarding.
 - b. **Veh Problems.** If any veh has a problem en-route the Veh Comd is to contact the QM and provide a sitrep at the earliest opportunity. In the event of a veh breakdown passengers are to be alighted and moved to a safe place to the rear of the veh and off the roadway.
 - c. **Coach.** If the Southern Vectis coach doesn't arrive at Fishbourne Ferry Terminal the OC Main Party is to contact QM who will then enquire via the coach company offices.
 - d. **Bad Weather.** In the event of bad weather cdt's are to be kept under cover as best as possible and follow the advice of Wightlink staff for boarding and alighting. If the ferry crossing is rough cdt's are to be kept in the same passenger lounge and not allowed out onto the open decks.
 - e. **Sickness or Accident.** In the event of illness or a first aid incident cdt's are to notify the nearest member of staff who will take charge of the situation and summon a first aider. First aid kits will be available in each VCC veh and a standard AIN form is to be completed after any first aid incident.

f. **First Aid.** The nominated first aiders are:

(1) **Adv/Rear Party.** LCpl K A Morrison AAC.

(2) **Main Party.** WO2 G Langworthy RM.

g. **Lost Personnel.** If any pers is believed lost at the ferry port or on the ferry the OC of the relevant party is to inform Wightlink staff immediately. A public address announcement should be requested followed by an organized and timed search by staff and senior cdt NCOs. If the missing person is not located within 15 mins of being reported missing the 2IC is to be informed by telephone.

h. **Lost Vehicle.** In the event of a veh becoming lost the driver is to pull over at the next nearest safe place and try to ascertain location by map, landmark or civ assistance. If the veh cannot be located the Veh Comd is to call the 2IC to provide a sitrep and to summon assistance.

Hospital Assistance

13. If hospital attention is required an ambulance should be summoned using the 999 system or the casualty taken to the nearest hospital (QA if in Portsmouth, St Mary's (Newport) if on the Isle of Wight).

Command and Signals

14. The overall command of the journey to and from Camp is with 2IC, assisted by QM. The command of the parties is as per para 3. All staff are to ensure they have all other staff mobile telephone numbers. The OC Main Party is call the 2IC or QM upon arrival at Fishbourne on Sat 29 Jul 2016 and upon arrival at Portsmouth on Sun 7 Aug 2016 to provide a sitrep.

Conclusion

15. **Drivers, Veh Checks and Logs.** Only drivers with the correct civ and mil licences may drive the relevant vehs. Drivers are to first and last parade their vehs and ensure veh logs are completed as required.

16. **Routes.** See Annex B for the approved routes from Fishbourne IoW Ferry Terminal to Jersey Camp. The route from EXC to Portsmouth IoW Ferry Terminal is as signposted on public roads.

17. **Safety Aim.** The safety of pers and eqpt is paramount during the move to and from Camp and these orders are to be followed unless changes are authorized by CO, 2IC, QM or TO.

18. **Questions.** Any questions are to be directed to the 2IC

C R Spratt

C R Spratt
Capt RMC
2IC

Annex:

- A. List of Summer Camp Vehicles
- B. Vehicle Route – Fishbourne to Jersey Camp

Distribution:

Action:

All SC16 staff
RSM

Info:

AO
File

LIST OF SUMMER CAMP VEHICLES

1. The list below details the vehicles be taken to Summer Camp:

Ser (a)	Vehicle Reg (b)	Veh No (c)	Vehicle Description (d)	Owner (e)	Pax inc Dvr (f)	Comments (g)
1	tba	T1	7.5t Truck	REME*	3	
2	PA04VBE	V1	Van Stores	VCC	3	Citroen
3	tba	V2	Van Stores	EXC MT*	3	
4	GX55EFF	M1	Mini Bus Green	VCC	13	Ford Transit
5	tba	M2	Mini Bus	EXC MT*	16	Assume large Ford Transit with cage
6	RX15AUU	M3	Mini Bus	RMBC*	17	Ford Transit
7	BD07FAU	M4	Mini Bus White	VCC	17	Ford Transit

2. Vehs marked * require a FMT600 licence holder as driver.

VEHICLE ROUTE – FISHBOURNE TO JERSEY CAMP

Fishbourne

United Kingdom

Take A3054 to Coleman's Ln in England

- 20 min (7.9 mi)
1. Head south-east towards Fishbourne Ln/B3731
184 ft
 2. Turn right onto Fishbourne Ln/B3731
0.4 mi
 3. Turn right onto Kite Hill/A3054
Continue to follow A3054
2.0 mi
 4. At the roundabout, take the 1st exit onto Racecourse/A3054
Continue to follow A3054
2.1 mi
 5. Turn right to stay on A3054
430 ft
 6. Use any lane to turn right onto Medina Way/A3020
0.6 mi
 7. At the roundabout, take the 1st exit onto A3054
2.1 mi
 8. Turn right onto Whitehouse Rd
0.5 mi
 9. Turn left onto Coleman's Ln
1.1 mi
 10. Turn right
295 ft
 11. Slight right
Destination will be on the left
0.1 mi

Newtown Range

Jersey Camp, Porchfield, Newport PO30 4PF, United Kingdom

See map overleaf...

